

13 November 2002

Dear Councillor

## **RESOURCES COMMITTEE**

A meeting of the Resources Committee will be held at the Council Offices, London Road, Saffron Walden on Thursday, 21 November 2002 at 7.45 pm or at the conclusion of the question and answer session, whichever is the earlier.

Yours faithfully

ELIZABETH FORBES

Chief Executive

***Commencing at 7.30 pm, there will be an opportunity of up to 15 minutes for members of the public to ask questions and make statements subject to having given two working days prior notice.***

### **A G E N D A P A R T I**

- 1 Apologies for absence and declarations of interest.
- 2 Minutes of the meeting held on 19 September 2002 (previously circulated).
- 3 Business arising.
- 4 Items referred from other Committees
  - i) Scrutiny 2 – 9 October 2002  
Minute S2.15 Early retirement: Proposals to amend PPN
- 5 Confirmation of Officer's Actions.
  - i) Stansted Airport Campaign Costs (oral report).
- 6 Review of Returning Officers Fees.
- 7 Report of the Parish Review Working Group on 6 November 2002.
- 8 Resources Committee – Draft Budget 2003/04 (to follow)
- 9 Budget Strategy 2003/04 (to follow)

- 10 Best Value Performance Plan 2003/04
- 11 Accounts and Audit Regulations.
- 12 DSO Options Appraisal – progress report (to follow)
- 13 Staffing Update.

PART II  
(Paras 1, 7 and 9 of Part I of Schedule 12A of the Act)

- 14 Assistant Surveyor Post.
  - 15 Right to Buy – Surveyors Fee.
  - 16 Financial Services (to follow).
  - 17 Items referred from other Committees.
    - (i) Development Control & Licensing – 4 November 2002 - Early Retirement.
    - (ii) Environment and Transport Committee– 12 November 2002- Early Retirement
    - (iii) Environment and Transport Committee – 12 November 2002 - Staffing in the Building Surveying Section
- To:- Councillors **Mrs M A Caton**, A Dean, M A Gayler, D W Gregory, P G F Lewis, R A Merrion, D J Morson, R J O'Neill, Mrs S V Schneider, R B Tyler and P A Wilcock.

Lead Officer: John Dickson  
Committee Officer: Maggie Cox

## MEETINGS AND THE PUBLIC

Members of the public are welcome to attend any of the Council's Committee meetings and listen to the debate.

You also have the opportunity to ask questions or make statements before meetings of the Council and the Resources, Community and Leisure, Environment and Transport, Health and Housing and Scrutiny Committees. This 'question time' takes place at 7.30pm prior to the normal business of the

meeting. You must give at least 2 working days notice if you intend to speak. Also, it would be helpful if you could let us know what the questions are, so that we can investigate the issue for you, if possible.

The agenda is split into 2 parts. Most of the business is dealt within Part I which is open to the public. Part II includes items which must be discussed in the absence of the press or public, as they might deal with information which is personal or sensitive for some other reason. You will be asked to leave the meeting before Part II items are discussed.

You are entitled to see any of the background papers that are listed at the end of each report.

If you want to inspect background papers or speak before a meeting please contact either Mick Purkiss on 01799 510430, Laurel Crowe on 01799 510433, Maggie Cox on 01799 510369, Cathy Roberts on 01799 510434 or Peter Snow on 01799 510431 or by fax on 01799 510550